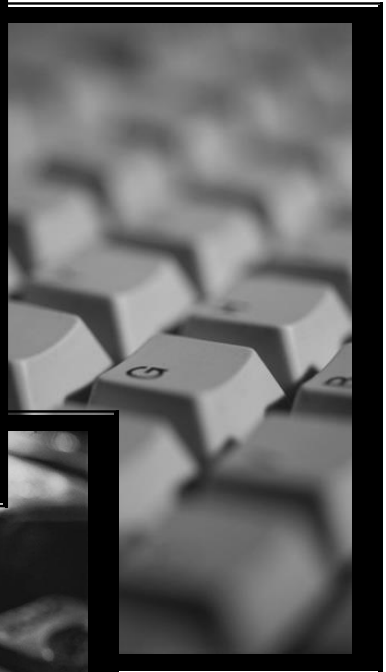
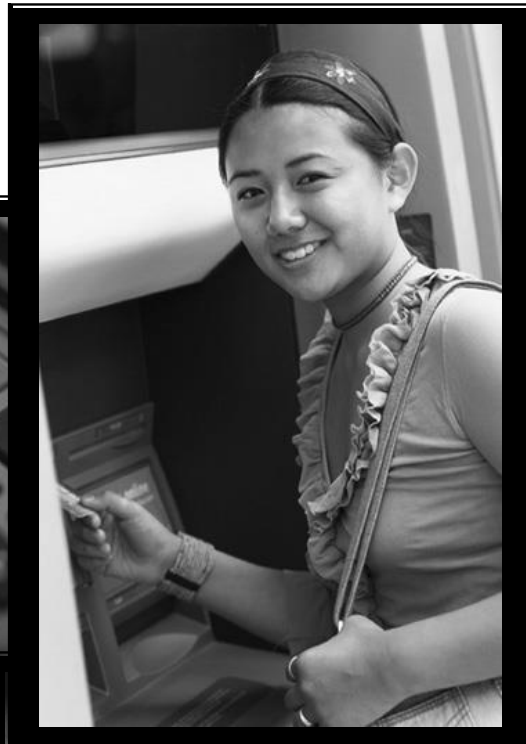


# Money Essentials<sup>SM</sup>



# Welcome to Money Essentials<sup>SM</sup>!

Money Essentials provides you with a valuable, easy to understand introduction to financial services and is designed to give you realistic choices in how to conduct your financial affairs.

The information contained in this booklet will provide you with basic financial information including how to use an ATM, conduct basic financial transactions, and manage your account responsibly. Please keep this booklet for reference in the future.

## How do I activate my Peoples Bank MasterCard® Debit Card?

Call 1-800-992-3808 and have your new MasterCard Debit card available. You will be asked to enter your 16-digit card number and then asked to respond to a series of questions by entering the appropriate number onto your telephone keypad. You will also select or reset your Personal Identification Number (PIN) during this call.

### **IMPORTANT:**

**Sign the back of your card immediately to help protect your card from unauthorized use.**

## Tips for responsible use of debit cards

- Always protect your debit card and keep it in a safe place, just as you would cash, credit cards or checks.
- Do not leave your debit card lying around the house or on your desk at work.
- If your card is lost or stolen, or you suspect it is being used fraudulently, report it immediately by calling 903-783-3800 or toll free at 1-800-454-5688.
- If your card is lost or stolen, your card will be cancelled and a new card will be ordered for you.
- Hold on to receipts from your transactions. Don't throw them in public trashcans or even in your own trash without first shredding them. Crooks are known to "dumpster-dive" for documents that have account numbers and other personal information.
- Memorize your PIN and do not write it on your card.
- Don't choose a PIN a smart thief could figure out, such as letters corresponding to your birth date or your phone number.
- Never give your PIN to anyone, keep it private.
- Always know how much money you have in your account and review your monthly statements carefully.
- Keep your receipts in one place for easy retrieval and better oversight of your account.
- Never give your card number over the phone unless you initiated the call and are certain that the recipient is legitimate.

## **When is my money available on the account?**

Our policy is to make funds from your cash and check deposit available to you on the first business day after the day we receive your deposit. Electronic direct deposits will be available on the day we receive deposit. Once the funds are available, you can withdraw them in cash, write checks, or make debit card purchases and we will use the funds to pay checks that you have written. Additional information on your ability to withdraw funds can be found in the disclosure book you received upon opening the account.

## **How do I use checks?**

You will be given a small packet of temporary checks upon opening your account. Most stores will not accept temporary checks as a form of payment. If you wish to write checks as a form of payment, you will need to order a book of checks from Peoples Bank. You can do this at account opening or at any time in the future.

- Blank checks do not mean money to spend
- Begin a credit history by writing checks
- Mail checks, not cash
- Keep cancelled checks as proof of payment
- Always write checks in ink
- Have your name, address and phone number printed on your checks
- Never have your social security number printed on your checks
- Always sign your checks the exact way that you signed your signature card when opening your account
- Be sure and record each check written in your registry with the check number, payee, and amount

## **Numbers on the bottom of your check**

There's a long list of numbers printed at the bottom of your check. These numbers are used by electronic processing systems.

- The first group of numbers — routing numbers — identify your bank as Peoples Bank. They are used to process your check.
- The second set of numbers contains your checking account number. You'll find this number printed on your deposit slips too (located at the back of your packet of checks). You should memorize this number.
- The third set of numbers is the number of the check you just wrote.

## **Steps for writing a check**

1. Start by writing in the date using any format, as long as it's legible. Use the current date.
2. Write the name of the person or company receiving your check on the line that starts with "Pay to the Order of".
3. Write the numerical dollar amount of the check in the small space that starts with a dollar sign (\$) so that it reads like this: \$36.78.
4. Write the same amount using words for whole dollars, a fractional figure for the amounts less than a dollar, and a straight line to fill up the remaining space on the line ending with the word "Dollar," like this:  
Thirty-six and 78/100 -----Dollars.
5. Sign the signature line at the lower right.
6. Note the check number, date, payee and amount in the check registry at the front of your checkbook.
7. Subtract the amount of the check so that you will know how much you have left in your account.

## **Record it in your check register**

Many banks offer *duplicate checks*, which means that after you tear out the check you've just written, a sort of tissue paper copy of the check remains in your checkbook. This is the duplicate check. Duplicate checks give you a record of all the checks you write. They can act as a handy record.

But whether or not you use duplicate checks, you should keep an up to date record of all the checks you have written in your check register. That way you always know how much money you have in your checking account.

## **How do I use the Peoples Bank MasterCard Debit Card at an ATM?**

An ATM (Automated Teller Machine) is a machine you can use 24 hours a day to withdraw cash and check your balance. Below are simple steps to withdraw cash at an ATM.

1. Insert your Peoples Bank MasterCard Debit card in the ATM.
2. Enter your 4 digit PIN number and press the enter button.
3. Press the button for "Withdrawal"
4. Fee Notice Screen – If you get this screen, it means that the owner of the ATM assesses a surcharge for processing the transaction at that machine.  
If you do not agree to pay the fee, select "No" and the transaction will cancel. Either go to the nearest surcharge free ATM or use the "cash back" feature at a merchant when making a purchase with your card.
5. Press the button "From Checking"
6. Enter the amount you wish to withdraw and press the correct button.
7. You will be asked if you would like to complete another transaction. Press either "Yes" or "No"
8. Take your cash and your card.
9. Retain your receipt.
10. Record the amount of the transaction in your check registry with date and any fees.
11. Subtract the amount of the withdrawal so you will know how much money you have left.

## **NOTICE OF ATM/NIGHT DEPOSIT FACILITY USER PRECAUTIONS**

As with all financial transactions, please exercise discretion when using an ATM or night Deposit facility. For your own safety, be careful. The following suggestions may be helpful:

1. Prepare for your transactions at home (for instance, by filling out a deposit slip) to minimize your time at the ATM or night deposit facility.
2. Mark each transaction in your account record, but not while at the ATM or night deposit facility. Always save your ATM receipts. Don't leave them at the ATM or night deposit facility because they may contain important account information.
3. Compare your records with the account statements you receive.
4. Don't lend your ATM/Debit card to anyone.
5. Remember; do not leave your card at the ATM. Do not leave any documents at a night deposit facility.
6. Protect the secrecy of your Personal Identification Number (PIN). Protect your ATM/Debit card as though it were cash. Don't tell anyone your PIN. Don't give anyone information regarding your ATM/Debit card or PIN over the telephone. Don't write your PIN where it can be discovered. For example, don't keep a note of your PIN in your wallet or purse.
7. Prevent others from seeing you enter your PIN by using your body to shield their view.

8. If you lose your ATM/Debit card or if it is stolen, promptly notify us. You should consult the other disclosures you have received about electronic fund transfers for additional information about what to do if your card is lost or stolen.
9. When you make a transaction, be aware of your surroundings. Look out for suspicious activity near the ATM or night deposit facility, particularly if it is after sunset. At night, be sure that the facility (including the parking area and walkways) is well lighted. Consider having someone accompany you when you use the facility, especially after sunset. If you observe any problem, go to another ATM or night deposit facility.
10. Don't accept assistance from anyone you don't know when using an ATM or night deposit facility.
11. If you notice anything suspicious or if any other problem arises after you have begun an ATM transaction, you may want to cancel the transaction, pocket your card and leave. You might consider using another ATM or coming back later.
12. Don't display your cash; pocket it as soon as the ATM transaction is completed and count the cash later when you are in the safety of your own car, home, or other secure surrounding.
13. At a drive-up facility, make sure all the car doors are locked and all of the windows are rolled up, except the driver's window. Keep the engine running and remain alert to your surroundings.
14. We want the ATM and night deposit facility to be safe and convenient for you. Therefore, please tell us if you know of any problem with a facility. For instance, let us know if a light is not working or there is any damage to a facility. Please report any suspicious activity or crimes to both the operator of the facility and the local law enforcement officials immediately.

#### **How do I use the MasterCard Debit Card at stores, restaurants and gas stations?**

A merchant may ask you "Credit" or "Debit". **The easiest and most convenient way to use your card is to select "Credit" and simply sign your receipt.** You can also use your card when you make a purchase and select "Debit". A PIN number is required and this allows you to request to get cash back, if you wish. Cash back is when you make a purchase and ask for more money back on a purchase.

#### **Can my MasterCard Debit card be used to make purchases online?**

Yes. The card is MasterCard® branded and may be used to make purchases online.

#### **Can my MasterCard Debit Card be used for paying bills such as monthly rent, utility bills, cell phone, cable, satellite etc?**

Yes. The card can be used for making payments with companies who accept MasterCard®. Simply call the company and provide your 16 digit card number and the amount you wish to pay.

#### **Can my Peoples Bank account be used to pay bills when they do not accept MasterCard?**

Yes. Your account is an FDIC-Insured bank account and you may establish recurring monthly payments (rent, insurance or any payment in a fixed amount) to companies by providing them with your account number and the bank's routing number found at the bottom of your checks.

#### **Can I use my account to pay bills online?**

Yes. You can go to [www.pbparis.com](http://www.pbparis.com) and sign up for our internet banking. You may schedule payments to be made to companies and individuals one-time or on a recurring basis by logging into BillPay. Simply follow the instructions.

#### **Is there a minimum balance that needs to be maintained on the account?**

No, there are no minimum balance requirements.

**Can money be sent to other cities, states and to other countries?**

Yes. The ATM card is a great way to send money to family members. Peoples Bank also offers wire transfers at any of our three locations.

**Is the Peoples Bank MasterCard Debit Card a credit card?**

No. There are no interest charges and this is not revolving credit.

**How does my paycheck get deposited onto my Peoples Bank account?**

If you receive a paper check from your employer, you will need to come to any location of Peoples Bank and deposit the check into your account; or

If your employer sends your net pay electronically to your account number, the funds are available on the scheduled pay date. This process is called Direct Deposit and may also be used to receive funds for other monies such as Social Security, veterans and other government benefits. Simply provide your account number and the bank's routing and transit number found in your Disclosure Book – "Your Deposit Account" to the appropriate company or agency to begin receiving payments.

**What fees apply when I use my account?**

The most common fees include transaction fees at ATMs and customer service fees. These charges are included in your Disclosure Book – "Your Deposit Account".

**Can I access my account information online?**

Yes. Go to [www.pbparis.com](http://www.pbparis.com) and enroll in internet banking. You can manage your account online securely, anytime – whether you want to check your balance, see the amount of your pay deposited and review your transaction history. This service is free.

**What do I do if my card is lost or stolen?**

If you believe that your card has been lost, stolen or used by an unauthorized person, or your PIN is discovered by an unauthorized person call Customer Service immediately at 903-783-3800 or toll free at 800-454-5688. You may also come to any of our three locations listing at the end of this document. Lost/Stolen reporting by phone is available 24 hours a day, seven days a week. We will cancel your card and a new card will be ordered at your request.

**What happens if I have a question or have a reporting error on my account?**

Your account is covered under Regulation E, which gives you the all-important "right of re-credit." If you believe your statement or a receipt is in error or if you need more information about a transaction listed on a statement or a receipt, you should contact us as soon as you can by calling 903-783-3800 or by visiting one of your three locations listed at the end of this document. You are protected under Regulation E which sets limits on how much money you can lose if your card is stolen and establishes a process to investigate if you suspect an error on your account. Refer to your Disclosure Book – "Your Deposit Account" for more information regarding your rights and responsibilities.

**What about my financial privacy?**

We restrict access to nonpublic personal information about you and we maintain physical, electronic, and other safeguards that comply with federal regulations to guard your information. A notice of your financial privacy rights was provided at account opening and is sent to you on a yearly basis.

### **Which should I choose “Debit” or “Credit” when using my card?**

Your Peoples Bank MasterCard Debit Card transaction can be processed in two different ways – depending on how you use the card: “Debit” with a PIN-number entered or by selecting “Credit” and the transaction is then processed by MasterCard.

#### ***Press “Debit” ...***

and enter your PIN when you want to get cash back on a transaction.

#### ***Press Credit...***

1. It's the easy and convenient way to check out - *simply, swipe, sign, and go!*
2. When you select “Credit” your MasterCard Debit Card has additional protection under **MasterCard's Zero-Liability Policy** from fraud and unauthorized charges. Other forms of payment, such as transactions using a PIN (Debit transactions), are not processed by MasterCard and the additional protection does not apply.

### **What does “available balance” mean?**

Your available balance is the amount of money in your account that is currently available to you under our funds availability policy. Your available balance reflects all posted transactions, electronic transactions (ATM) performed, and any pending credits, holds or point-of-sale purchases of which we have been notified. The available balance does not include any checks you may have written that have not cleared your account.

### **What are “pending transactions” and “authorization holds”?**

Pending transactions refer to credits, debits and holds that have not yet posted to your account. Transactions made with your card using a PIN typically are posted to your account on the same day the transaction is made or on the next business day. Transactions made with your card, without your PIN, may take several business days to post to your account. In some cases, the amount of the pending transaction may not match the actual amount of the transaction. This is common. Some merchants, including restaurants and gas stations, will place an initial hold (known as an “authorization” hold) on the account for a higher or lower dollar amount. This initial hold is placed to ensure that sufficient funds are available in your account. This type of hold is credited back to your account once the transaction has been completely processed, which may take several days. Only the actual amount of your transaction will be posted to your account.

## OVERDRAFT COVERAGE OPTIONS: OVERDRAFT PRIVILEGE AND OVERDRAFT PROTECTION

Life happens! Peoples Bank understands that unexpected overdrafts occur from time to time – Overdraft Coverage can help.

### Overdraft Coverage Options

The choice is yours. Consider these ways to cover overdrafts:

Service	Cost
Overdraft Protection Link to Another Deposit Account you have at Peoples Bank <sup>1</sup>	\$5 fee per transfer
Overdraft Privilege	Up to \$27.50 Paid NSF Fee per item*. We may charge a fee of \$10 if your account is overdrawn less than \$10

<sup>1</sup>Call us at (903) 783-3800, email us at info@pbparis.com, or come by a branch to sign up or apply for these services;

<sup>2</sup>Subject to credit approval.

\* Per item presented means each time an item is presented, including representment

**Overdraft Protection** services apply to all transactions and may help prevent overdrafts by automatically transferring funds to your checking account from another account you may have at Peoples Bank for a fee.

**Overdraft Privilege** allows you to overdraw your account up to the disclosed limit for a fee in order to pay a transaction. Even if you have overdraft protection, Overdraft Privilege is still available as secondary coverage if the other protection source is exhausted.

Transactions Covered with Overdraft Privilege	Standard Coverage (No action required)	Extended Coverage (Your consent required on consumer accounts)*	<b>If you would like to select Extended Coverage for future transactions:</b> <ul style="list-style-type: none"> <li>• call us at (903) 783-3800,</li> <li>• complete the online consent form found at <a href="http://www.pbparis.com">www.pbparis.com</a>,</li> <li>• visit any branch,</li> <li>• complete a consent form and mail it to us at P.O Box 1750, Paris, TX 75461, or</li> <li>• e-mail us at info@pbparis.com</li> </ul>
Checks	X	X	
ACH - Automatic Debits	X	X	
Recurring Debit Card Payments	X	X	
Online Bill Pay Items	X	X	
Internet Banking Transfers	X	X	
Telephone Banking	X	X	
Teller Window Transactions	X	X	
ATM Withdrawals		X*	
Everyday Debit Card Transactions		X*	

\*If you choose Extended Coverage on your consumer account, **ATM withdrawals and everyday debit card transactions** will be included with the transactions listed under Standard Coverage. If you already have Extended Overdraft Privilege coverage, it is not necessary to request it again. Business accounts automatically have Extended Coverage.

You can discontinue the Overdraft Privilege in its entirety by contacting us at (903) 783-3800 or sending us an e-mail at info@pbparis.com.



## What Else You Should Know

- A link to another account (sweep) is typically a less expensive option than an overdraft. When sufficient funds are available to transfer, a single larger overdraft will result in just one fee, as opposed to multiple smaller overdrafts. In some cases, you may be assessed fees for both a sweep and overdraft(s) in the event the amount swept is not sufficient to prevent the overdraft(s.) Good account management is the best way to avoid overdrafts. Use our mobile banking, Internet banking, and telephone banking services to keep track of your balance. For additional financial education resources, please visit [www.mymoney.gov](http://www.mymoney.gov) or the Money Essentials link on our website, [www.pbparis.com](http://www.pbparis.com).
- The Paid NSF Fee of up to \$27.50 that is charged if you overdraw your account more than \$10 is the same fee amount that is charged if an item is returned as unpaid. If your consumer account is overdrawn by \$10 or less, the Paid NSF Fee is \$10. If multiple items overdraw your account on the same day, each item will be assessed an appropriate Paid NSF Fee or an NSF Returned Item Fee. All fees and charges will be included as part of the Overdraft Privilege limit amount. Your account may become overdrawn in excess of the Overdraft Privilege limit amount as a result of a fee.
- For consumer accounts, there is a limit of up to \$137.50 Paid NSF fees per day we will charge. This exception does not apply to business accounts.
- Recipients of federal or state benefits payments who do not wish us to deduct the amount overdrawn and the Paid NSF Fee from funds that you deposit or that are deposited into your account may call us at (903) 783-3800 to discontinue Overdraft Privilege.
- If an item is returned because the Available Balance(as defined below) in your account is not sufficient to cover the item and the item is presented for payment again, Peoples Bank (“we”) will charge a Return Item Fee each time it returns the item because it exceeds the Available Balance in your account. Because we may charge a Return Item Fee each time an item is presented, **we may charge you more than one fee for any given item as a result of a returned item and representment of the item.** When we charge a Return Item Fee, the charge reduces the Available Balance in your account and may put your account into (or further into) overdraft. If, on representment of the item, the Available Balance in your account is sufficient to cover the item we may pay the item, and, if payment causes an overdraft, charge a Paid NSF Fee.
- This describes the posting order for purposes of determining overdrafts. We generally post items in the following order: 1) credits, 2) on us cashed items (low to high by dollar amount), 3) on us checks (check number order), 4)ATM and debit card transactions (low to high by dollar amount), 5) ACH debits (low to high by dollar amount, 6) phone and online banking transfers (low to high by dollar amount), 7) checks and similar items (check number order); however, exceptions will occur. Holds on funds (described below) and the order in which transactions are posted may impact the total amount of Paid NSF Fees or NSF Returned Item Fees assessed.
- We may be obligated to pay some debit card transactions that are not authorized through the payment system but which we are required to pay due to the payment system rules, and as a result you may incur fees if such transactions overdraw your account. However, we will not authorize debit card or ATM transactions unless your account’s Available Balance (including Overdraft Coverage Options) is sufficient to cover the transactions and any fee(s).
- Giving us your consent to pay every day debit card and ATM overdrafts on your consumer account (Extended Coverage) may result in you incurring Paid NSF Fees for transactions that we would otherwise be required to pay without assessing a Paid NSF Fee. However, this would allow us to authorize transactions up to the amount of your Overdraft Privilege limit and may also help you avoid overdrafts in excess of your available balance that could result in suspension of your debit card. If you consent to Extended Coverage on your consumer account, it will remain on your account until it is otherwise withdrawn.

**Understanding your Available Balance:** Your account has two kinds of balances: the Ledger Balance and the Available Balance.

- We authorize and pay transactions using the Available Balance.
- Your Ledger Balance reflects the full amount of all deposits to your account as well as payment transactions that have been posted to your account. It does not reflect checks you have written and are still outstanding or transactions that have been authorized but are still pending.
- Your Available Balance is the amount available to you to use for purchases, withdrawals, or to cover transactions. The Available Balance is your Ledger Balance, less any holds due to pending debit card transactions and holds on deposited funds.
- The balance used for authorizing checks, ACH items, and recurring debit card transactions is your Available Balance plus the amount of the Overdraft Privilege limit and any available Overdraft Protection.
- The balance used for authorizing ATM and everyday debit card transactions on accounts with Standard Coverage is your Available Balance plus any available Overdraft Protection but does NOT include the Overdraft Privilege limit.
- The balance used for authorizing ATM and everyday debit card transactions on accounts with Extended Coverage is your Available Balance plus any available Overdraft Protection and includes the Overdraft Privilege limit.
- Because your Available Balance reflects pending transactions and debit holds, your balance may appear to cover a transaction but later upon settlement it may not be sufficient to cover such transaction. In such cases, the transaction may further overdraw your account and be subject to additional overdraft fees. You should assume that any item which would overdraw your account based on your Available Balance may create an overdraft. Note that we may place a hold on deposited funds in accordance with our Deposit Account Agreement and Disclosure, which will reduce the amount in your Available Balance.
- Please be aware that the Overdraft Privilege amount is not included in your Available Balance provided through online banking, mobile banking or ATMs.

- We will place a hold on your account for any authorized debit card transaction until the transaction settles (usually within two business days) or as permitted by payment system rules. In some cases, the hold may exceed the amount of the transaction. When the hold ends, the funds will be added to the Available Balance in your account. If your account is overdrawn after the held funds are added to the Available Balance and the transaction is posted to the Available Balance, an Overdraft Fee Name may be assessed.
- Except as described herein, we will not pay items if the Available Balance in your account (including the Overdraft Privilege limit, if applicable) is not sufficient to cover the item(s) and the amount of any fee(s).

**Understanding Overdraft Privilege Limits**

- An Overdraft Privilege limit of \$100 is available for eligible Consumer and Business Checking accounts at account opening.
- Overdraft Privilege limits of up to \$300 or \$500, with a minimum of \$1,000 in direct deposits per month, are available for eligible Consumer Checking accounts opened at least 90 days in good standing.
- Overdraft Privilege limits of up to \$1,000 are available for eligible Business Checking accounts opened at least 90 days in good standing.
- Overdraft Privilege is not a line of credit; it is a discretionary overdraft service that can be withdrawn at any time without prior notice.
- Overdraft Privilege may be discontinued if you default on any loan or other obligation to us, your account becomes subject to any legal or administrative order or levy, or if you fail to maintain your account in good standing by not bringing your account to a positive balance within 30 days for a minimum of one business day. You must bring your account balance positive for at least one business day to have Overdraft Privilege reinstated.
- Depositor and each Authorized Signatory will continue to be liable, jointly and severally, for all overdraft and fee amounts, as described in the Deposit Account Agreement and Disclosure. The total (negative) balance, including all fees and charges, is due and payable upon demand.

If you have any questions about Overdraft Protection or Overdraft Privilege, please call us at (903) 783-3800 or visit a branch.

Sincerely,



W. Chance Abbott  
Vice President  
Peoples Bank

## Sample Transaction Register

**The best way to manage your money is to know your balance.** Below is a sample of how you can use your transaction register to track and verify your balance.

Check No.	Date	Description of Transaction	Payment/ Debit(-)		Deposit/ Credit(+)		Balance	
	2/20	Payroll Deposit			650	00	650	00
	2/21	ATM - cash	101	50			548	50
1506	2/24	Gasoline	42	00			506	50
	2/25	Utility Bill	124	68			381	82
1507	2/28	Groceries	64	68			317	14
1508	3/1	Rent	550	00			-232	86
	3/1	Overdraft Service	27	50			-260	36
	3/4	ATM	101	50			-361	86
	3/4	Overdraft Service	27	50			-389	36
	3/7	Payroll Deposit			650	00	260	64
	3/7	ATM - cash	40	00			220	64

## Common Definitions and Terminology

### **ATM – Automated Teller Machine**

An ATM is a machine you can use 24 hours a day to: deposit; withdraw; and transfer money

Use of an ATM requires a card issued by the bank and a personal identification number (PIN). You can use the ATM for many services, but there might be a fee involved. Most people use the ATM to get cash from their account. If you use another bank's ATM, you might be charged an additional fee.

**Available Balance** - Your available balance is the amount of money in your account that is currently available to you under our funds availability policy. Your available balance reflects all posted transactions, electronic transactions (ATM) performed, and any pending credits, holds or point-of-sale purchases of which we have been notified.

**Automated Telephone Banking** - allows you to:

- Check your account
- Transfer money
- Obtain account history
- Change your PIN
- Report a lost, stolen or damaged card

**Debit Card** - is a plastic card that:

- Is used to pay for goods or services; and
- has a MasterCard or Visa logo and a magnetic strip on the back and may have an EMV chip on the front that allows you to pay for goods and services at stores and other businesses that accept MasterCard or Visa credit cards. When you use a debit card, the money comes out of your bank account immediately. The debit card also functions as an ATM card.

**Deposit** - a deposit is money you add to your account.

**Direct Deposit** - is one way of getting your paycheck or benefit check electronically.

**Fees** - is when banks take money out of your account for services.

### **Overdrafts**

Overdrafts are also called insufficient funds, non-sufficient funds, or NSF. You are charged an overdraft fee when you don't have enough money in your account to pay for the transaction. To avoid these fees, remember to keep good records and know how much money you have in your checking account.

### **Pending Transactions and Authorization Holds**

Pending transactions refer to credits, debits and holds that have not yet posted to your account. Transactions made with your card using a PIN typically are posted to your account on the same day the transaction is made or on the next business day. Transactions made with your card, without your PIN, may take several business days to post to your account. In some cases, the amount of the pending transaction may not match the actual amount of the transaction. This is common. Some merchants, including restaurants and gas stations, will place an initial hold (known as an "authorization" hold) on the account for a higher or lower dollar amount. This initial hold is placed to ensure that sufficient funds are available in your account. This type of hold is credited back to your account once the transaction has been completely processed, which may take several days. Only the actual amount of your transaction will be posted to your account.

### **PIN – Personal Identification Number**

A PIN is a special password or set of numbers to use your debit or ATM card. The PIN is used for security purposes, so no one else can access your account.

**Withdrawal** - is the process of taking money from your account using: Checks; ATMs; and Purchases at Merchants



*Thank you for choosing Peoples Bank. You will soon discover why  
"People Helping People"  
Isn't just our motto....It's the way we do business!*

***Lost/Stolen reporting is available 24 hours a day seven  
days a week.***

***Contact Customer Service at 903-783-3800 or  
Peoples Bank, P.O. Box 1750, Paris, TX 75461 or  
Visit any of our two Convenient locations at:***

***35 South Plaza-Downtown  
2805 Lamar Avenue – corner of Collegiate and Lamar***

***Access your account online at [www.pbparis.com](http://www.pbparis.com)***

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***For additional information refer to the Peoples Bank Disclosure Book-  
"Your Deposit Account" that you received when you opened your account.***

**Money Essentials<sup>sm</sup> is provided to Peoples Bank account holders by  
Peoples Bank P.O Box 1750, Paris, TX 75461-1750**